

**Maryland Department of Health and Mental Hygiene**  
201 W. Preston Street • Baltimore, Maryland 21201

Robert L. Ehrlich, Jr., Governor – Michael S. Steele, Lt. Governor – S. Anthony McCann, Secretary

**MARYLAND MEDICAL ASSISTANCE PROGRAM**

Living at Home: Maryland Community Choices Transmittal No. 10

Older Adults Waiver Transmittal No. 15

Waiver for Children with Autism Spectrum Disorder No. 7

**TO:** Maryland Department of Aging  
Living at Home Waiver Division  
Maryland State Department of Education  
Older Adults Waiver Providers  
Living at Home: Maryland Community Choices Providers  
Waiver for Children with Autism Spectrum Disorder Providers  
Maryland Department of Aging Case Managers  
The Coordinating Center  
Autism Waiver Contacts

**FROM:** *Susan J. Tucker*  
Susan J. Tucker, Executive Director  
Office of Health Services

**NOTE:** Please ensure that appropriate staff members in your organization are informed of the contents of this transmittal.

**RE:** Hourly Units of Waiver Services

**DATE:** August 18, 2005

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There have been a number of questions raised in the Older Adults Waiver, the Living at Home: Maryland Community Choices Waiver, and the Waiver for Children with Autism Spectrum Disorder regarding reimbursement of services that are rendered for part of an hour, when the unit of service is one hour. The purpose of this transmittal is to clarify the definition of unit of service for those waiver services that are reimbursed by Medicaid in hourly rates.

A unit of service of one hour means that a full hour of service must be rendered in order to qualify for Medicaid reimbursement. A waiver participant's plan of care/plan of service authorizes hourly units of service for certain waiver services (see below). These services are designed to assist participants to receive services safely in their homes and communities. Services must be provided according to the approved plan of care/plan of service in order to be reimbursed by Medicaid [COMAR 10.4.55.29A(5), 10.09.56.22A and 10.09.54.33(4)].



These three waiver programs pay for services rendered in hourly increments. It is not acceptable to submit claims that have been rounded to the next hourly increment, if less than an hour of service was provided. The administering agency for each waiver may return claims that are submitted with partial hours of service. Additionally, note that preparation and travel time may not be included in the service provision time billed to Medicaid.

**Hourly Reimbursed Services for the Medicaid Older Adults Waiver**

- Behavior Consultation Services
- Personal Care
- Nurse Monitor Services
- Respite Care (except in assisted living facility or nursing facility)
- Family or Consumer Training
- Dietitian and Nutritionist Services

**Hourly Reimbursed Services for the Living at Home Waiver**

- Attendant Care Services
- Family Training
- Consumer Training
- Nursing Supervision of Attendants

**Hourly Reimbursed Services for the Waiver for Children with Autism Spectrum Disorder**

- Intensive Individual Support Services
- Therapeutic Integration Services
- Respite Care
- Family Training

If you have any questions, please contact the Waiver Coordinator for the Older Adults Waiver, Waiver Coordinator for the Waiver for Children with Autism Spectrum Disorder or the Waiver Coordinator for the Living at Home Waiver at 410-767-5220.